adoorn

POST MOUNT MAILBOX

Thank you for your adoorn purchase!

Now you can receive mail & packages any time with our secure delivery products. Never worry about package theft, damage, or weather again. If you have any questions, please reach out to us at hello@adoorn.com or our online chat feature @ www.adoorn.com.
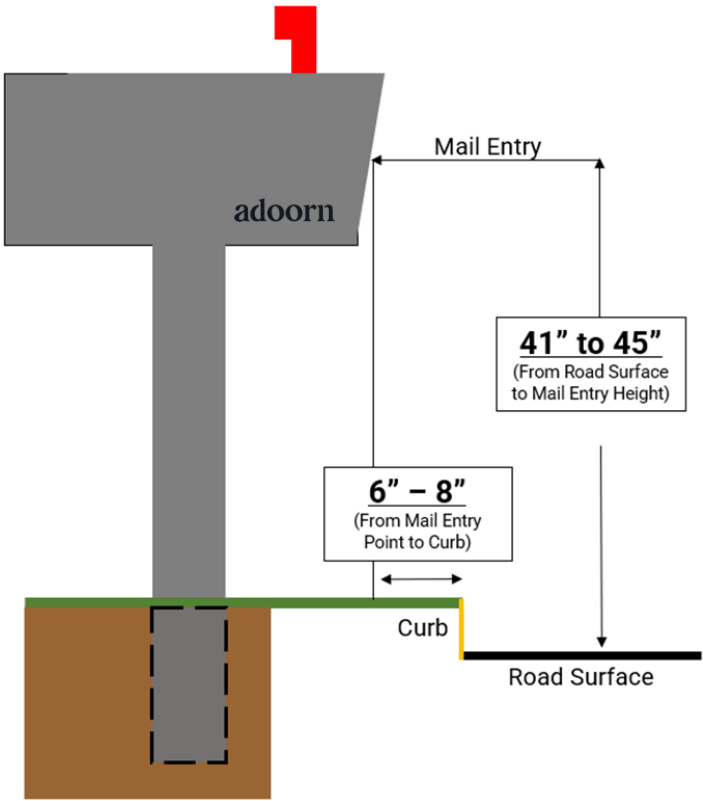
Register your key today!

Register Your keys using the QR CODE to the right. Once you register your keys, we will be able to provide replacement keys should you lose them in the future. Your new adoorn mailbox comes with 2 keys which allow you access to the storage compartment. These keys are NOT for your mail carrier. To retrieve your mail & deliveries, use the provided keys to open the access door.

PLEASE CONTACT YOUR LOCAL POST OFFICE BEFORE INSTALLING THE ADOORN MAILBOX TO ENSURE ITS CORRECT PLACEMENT AND HEIGHT AT YOUR STREET.

Mailboxes are required to be installed as below:
- A height of 41-45 inches from the road surface to the mailbox door / mail entry point
- Set back 6"-8" from the front face of the curb or road edge to the mailbox door /mail entry point.

Mail Entry

41" to 45"
(From Road Surface to Mail Entry Height)

6" – 8"
(From Mail Entry Point to Curb)

Curb

Road Surface

OUTGOING MAIL: To leave mail for your mail carrier to pick up, place it under the outgoing mail clip and raise the red flag. The outgoing mail clip is located inside the pull down door where the mail carrier deposits your mail & deliveries. The mail carrier will retrieve the outgoing mail & lower the flag.

CARE & MAINTENANCE: Clean with soap and water. To preserve the color & finish, you can also apply a clear car wax to the exterior. If your adoorn finish ever becomes damaged, exposing the metal, we recommend immediately applying protective paint such as Rust-Oleum to prevent rusting. We recommend applying a lubricant, such as Tri-Flow Lubricant, to the interior of the lock twice per year.

POST: The adoorn Post Mount mailboxes were designed to attach to an adoorn Post, however they can be used with most other posts. If you would like to purchase an adoorn Post, please go to www.adoornhome.com. Please follow the instructions on the other side for mounting to an adoorn metal post or an existing post.

Questions?
Let's talk

www.adoorn.com
hello@adoorn.com
312.776.3347

@adoornhome

MOUNTING INSTRUCTIONS

adoorn mounting hardware is included within your new adoorn package. If you are using an existing post, not made by adoorn, please reference the section "Install Method #2".

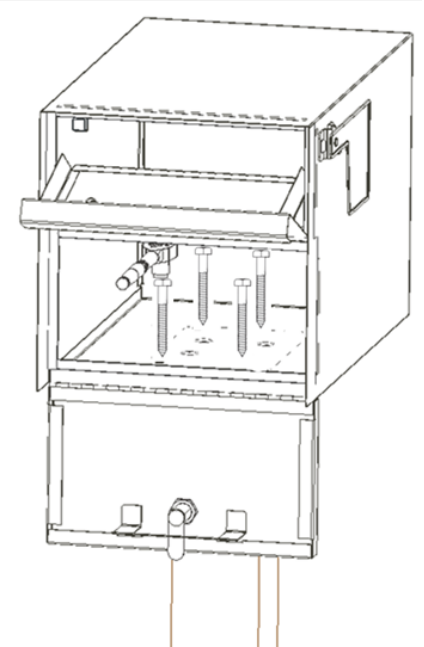<u>HARDWARE INCLUDED</u>

4pc X 5/16 x 2" Flat Head Wood Screw

<u>TOOLS NEEDED (Not Included)</u>

Wrench or Socket Wrench

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INSTALL METHOD #1: INSTALLING ON A METAL POST (adoorn Post or otherwise)

Align the 4 mailbox mounting holes with the 4 holes on the top of the metal mounting post. Using a wrench, attach the mailbox to the mounting post using the hardware included with the post or with the secure bolts provided.
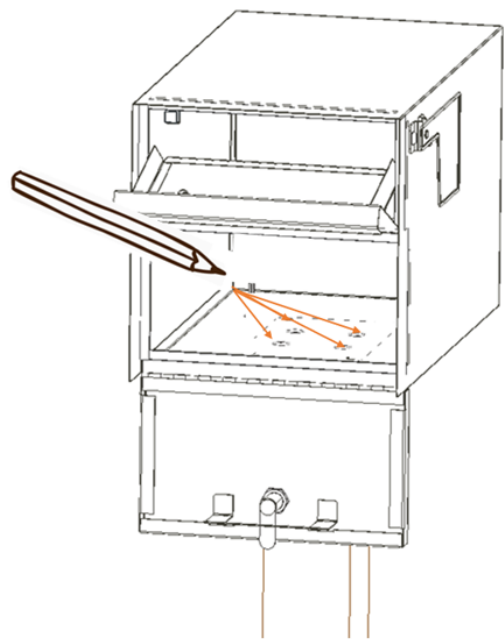
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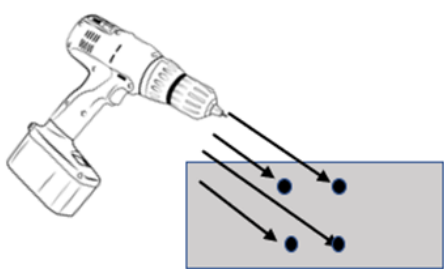INSTALL METHOD #2: INSTALLING ON A WOOD POST (drill may be required)
The adoorn mailbox has multiple mounting hole formation options inside the bottom. Check your existing post for matching hole patterns. If you find a matching hole pattern, attach the mailbox using the hardware provided with the mailbox or the existing hardware in place.

If there are no matching hole patterns, you will need to drill new mounting holes into the wood post. Do NOT drill new holes into the adoorn mailbox as this will expose untreated metal and void the adoorn warranty. Follow these steps:

Step 1:
Use a pen/pencil to mark the holes you will drill into the wood, using the bottom of the mailbox as your reference guide.

Step 2:
Using a 1/4" drill bit, drill pilot holes into the wood post.

Step 3:
Align the 4 mailbox mounting holes with the 4 holes you drilled. Using a wrench, attach the mailbox to the mounting post using the lag screws provided here.