

Thank you for your adoorn purchase!

Now you can receive your packages any time with our secure delivery products. Never worry about package theft, damage, or weather again. If you have any questions, please reach out to us at [hello@adoorn.com](mailto:hello@adoorn.com) or our online chat feature @ [www.adoorn.com](http://www.adoorn.com).

Assembly instructions for Package Box | Large

Assembly Video: Watch Here

We highly recommend using the QR CODE to the right to access an easy-to-follow Assembly Video. We will walk you through a step-by-step process to help you assemble your Package Box | Large quickly & easily.



Register your key today!  
Register Your keys using the QR CODE to the right. Once you register your keys, we will be able to provide replacement keys should you lose them in the future. Your new adoorn mailbox comes with 2 keys which allow you access to the storage compartment. These keys are NOT for your mail carrier. To retrieve your mail & deliveries, use the provided keys to open the access door.



Consult a contractor or handyperson as needed. Assembly Info to follow.

Important Notes before you start:

- We recommend 2 people work together to assemble this item or someone who is handy.
- We recommend you lay down a towel or assemble it on carpet so as not to scratch your mailbox.
- If a part is slightly bent, you can simply bend it back into shape without harming functionality.

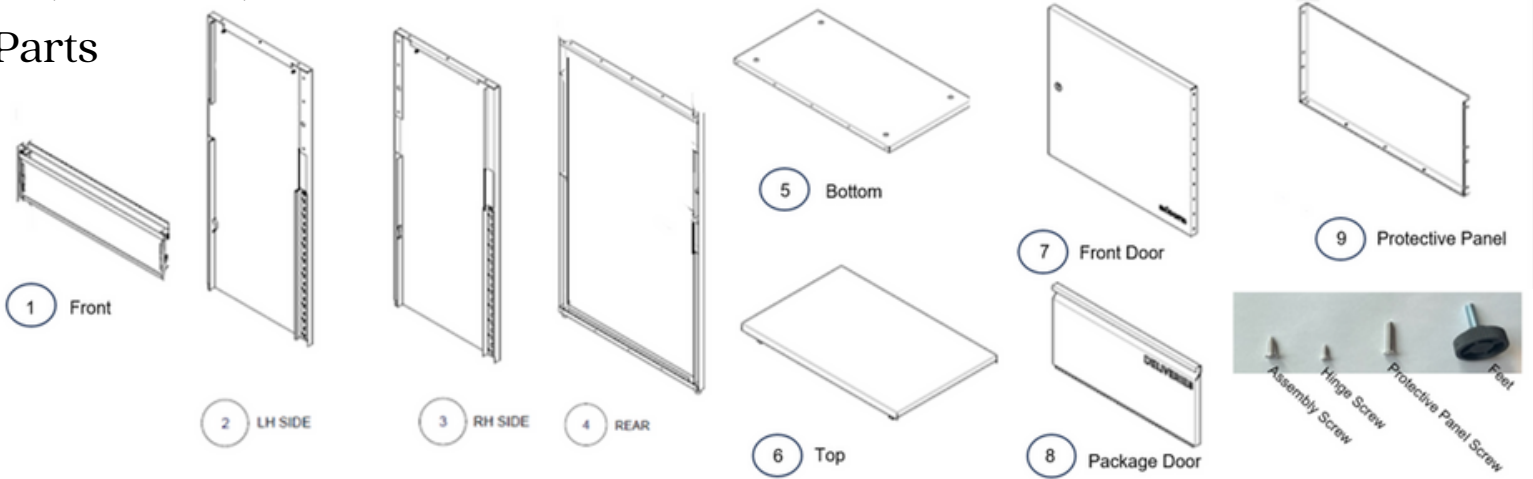
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HARDWARE INCLUDED:

- 27pc Assembly Screws (bigger screw)
- 10pcs Hinge Screws (smaller screw)
- 2pcs Protective Panel Screw
- 4pc Feet

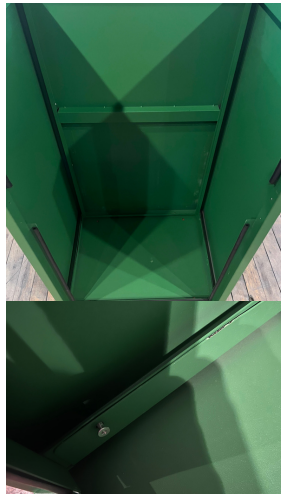
TOOLS NEEDED (Not Included):  
Phillips Head Screwdriver or a Drill w/ Phillips Head attachment

Parts

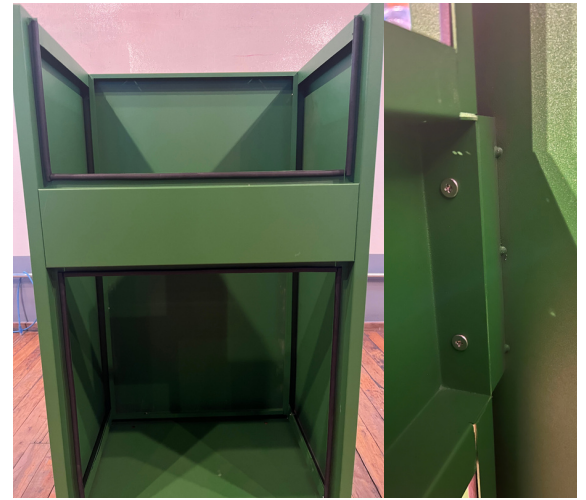




**Step 1:** Attach Side Panel #2 & #3 to Rear Panel #4. **Foam facing front & break in sides #2 & #3 near top.** It may be easiest to lay back panel flat on ground when assembling. Aligning 4 screw holes on each side & screw w/ "Assembly Screws".



**Step 2:** Attach bottom #5 to Rear #4 & Side Panels #2 & #3. Waterproof foam forward facing on bottom. Assemble 2pcs screws on each panel; a total of 6 "Assembly Screws"



**Step 3:** Attach Front #1 to Side Panels #2 & #3. **IMPORTANT: The top of the front panel has 10 holes--this must face up for a future step!** Align 4 screw holes, located "inside" (2pcs on each side), w/ "Assembly Screws".



**Step 4:** Attach Top # 6. Note: We find it easier to flip over so top is laying on ground. Align 2 screw holes on inside of each side & screw w/ "Assembly Screws".



**Step 5:** Attach Package Door #8 by lining up and attaching by using the 10pcs "Hinge Screws".



**Step 6:** Attach Protective Panel #9 to the Package Door #8. Line up the holes & screw in with "Assembly Screws". Screw from inside-out 2pcs Protective Panel Screws into the side of #9. Ensure, when fully screwed, they rest behind the side panel walls, keeping the door from opening.



**Step 7:** Attach Front Door #7 by aligning holes & spring pin on right hand side. Place bottom in first & then top spring.

Screw in 4 feet into Bottom #5, located in corners.

Place on the ground under an eave or protected area, away from standing water.

**CARE & MAINTENANCE:** Clean with soap and water. To preserve the color & finish, you can also apply a clear car wax to the exterior. If your adoorn finish ever becomes damaged, exposing the metal, we recommend immediately applying protective paint such as Rust-Oleum to prevent rusting. We recommend applying a lubricant, such as Tri-Flow Lubricant, to the interior of the lock twice per year.